

Carlton Parish Plan Group

Report number 1

1. The Carlton Parish Plan Project was introduced by an article in the November 2020 issue of Carlton News, which outlined the project and asked for volunteers.
2. The Constitution of the CPPG was approved at a meeting of Carlton Parish Council on 13th January 2021. At the same meeting it was resolved that an allocated fund be set up, with an initial budget of £150.
3. The following volunteers had come forward: Robin Arnold, Mandie Bristlin, Enid Morgan, Chris Peat, Carol Piggon, Clare Roscoe, Ken Salisbury, Ian Sarson, Mick Vann, and Robin Williams. Each was sent a welcome message and the draft for an article for the February 2021 issue of Carlton News. The draft was approved with minor changes.
4. It was agreed that Mandie Bristlin be appointed Chairman, and that Chris Peat be appointed Secretary.
5. It was agreed that:
 - a) the CPPG will operate by email while Covid-19 restrictions remain in force. Messages will be sent out every couple of weeks or so, and the matters agreed will be published in Reports uploaded to the PC website of which this is the first;
 - b) a physical meeting will be arranged as soon as it can be held safely;
 - c) the Parish Plan will focus on the next 10 years and on practical issues of direct relevance to the Parish of Carlton;
 - d) the survey will take the form of two printed questionnaires, one for all young people under 16 years of age, and one for everyone else;
 - e) each individual resident will receive a questionnaire and the replies will be anonymous;
 - f) local businesses will not receive a separate survey (on the basis that they are operated by local residents);
 - g) the questionnaires will be based on those compiled in 2011;
 - h) the questionnaires will be delivered and collected by hand;
 - i) each member of the CPPG will be responsible for delivery and collection to a small group of dwellings near their own home;

j) the target response will be 80% or better;

k) the final report will be printed, and one copy will be delivered to each household and local organisation.

6. The Group noted that in 2011 there were 125 dwellings in the Parish with 257 registered electors and around 50 young people less than 18 years old. In 2021 there were 146 occupied dwellings with 5 unoccupied, 4 under construction, and 1 plot with planning permission, 292 registered electors, and around 60 young people.

7. Consideration was being given as to which organisations should be consulted about the Parish Plan.

8. Consideration was being given as to how to involve young people in the work of the CPPG, and in particular on the matters to be addressed in the questionnaire.

Chris Peat (Secretary)
2nd February 2021